



Indiana Department of Education

Glenda Ritz, NBCT
Indiana Superintendent of Public Instruction

November 25, 2013

Dear Colleague in Education:

The Office of English Learning and Migrant Education of the Indiana Department of Education administers a supplemental educational program for the children of migratory agricultural farm workers in Indiana. As part of this program and Title I, Part C of the No Child Left Behind Act of 2001, our local project staff are required to gather pertinent educational and support data on identified children.

The local Identification and Recruitment Field Specialists and Migrant Regional Centers in your area are requesting access to student files and information. Signed parent permission forms granting the Migrant Education Program access to such records are kept on file in the form of a certificate of eligibility (COE). Additionally, the Migrant Education Program and the Indiana Department of Education are bound by all provisions of FERPA and the similar laws of confidentiality as your school corporation. Thank you in advance for honoring this authorization for access to student records by the identified local migrant program staff personnel.

We appreciate your cooperation in this manner as we work for the mutual educational achievement of these children to ensure 100% of all migrant students are identified and served.

If you have questions or would like additional information, please contact the Office of English Learning and Migrant Education at 317-232-0555 or rdavidson@doe.in.gov.

Sincerely,

Charlie Geier
Director of Early Learning and Intervention

Rachel Davidson
EL and Migrant Education Coordinator



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What is the Migrant Education Program?

Title I, Part C Migrant Education Program (MEP) of the No Child Left Behind Act of 2001 supports high quality education programs for migratory children (ages 3-21) and helps ensure that migratory children who move among the states are not penalized in any manner by disparities among states in curriculum, graduation requirements, or state academic content and student academic achievement standards. The MEP is designed to help migratory children overcome educational disruption, cultural and language barriers, social isolation, various health-related problems, and other factors that inhibit the ability of such children to do well in school and to prepare such children to make a successful transition to postsecondary education or employment.

Frequently Asked Questions

How are students identified?

- Students should complete the Migrant Education Program Survey to determine whether your assigned Identification and Recruitment Field Specialist should be contacted to collect further information and determine eligibility.

How long are students eligible for the program?

- Students that qualify for the MEP have a certificate of eligibility (COE) which is valid for three years.

What school fees are waived for migrant students?

- Migrant students are entitled to free lunch and textbooks as long as they have an active COE in Indiana's Migrant Information and Data Access System (MIDAS).

What additional services/funds are available to assist migrant students?

- Title I, Part C provides supplemental funds to school corporations with migrant students. These funds are available through a grant from the Indiana Department of Education.
- If schools do not wish to apply for the grant, migrant students are entitled to services from the Migrant Regional Center in your area. For a map of the regions, please reference the attached documents or visit <http://www.doe.in.gov/elme>.

Who should I contact if we have possible migrant students in our school corporation?

- Schools with possible migrant students should contact their regional ID&R Field Specialist. Please reference the attached map and regional directory in order to determine your corresponding specialist or visit <http://www.doe.in.gov/elme>.

Are migrant students English learners?

- Sometimes. Like all students in Indiana, migrant students must complete a home language survey (HLS) in order to determine if their English proficiency should be assessed.

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Migrant Regional Center (MRC) Support Structure Overview

The Migrant Education Regional Service Center is an IDOE support structure for the Migrant Education Program. The Indiana Migrant Education program has successfully secured seven regional centers to help carry out and maintain equitable educational opportunities for migrant students while closing the achievement and opportunity gap. Through the creation of seven migrant centers, the Indiana Migrant Education program aims to successfully identify and serve 100 percent of the migrant population.

Charged with the vision and mission of “100% identified, 100% served,” the Migrant regional centers will provide educational and supportive services to eligible migrant students. All migrant students will receive the services they are entitled to regardless of their geographic location. In order to facilitate high quality services, migrant regional centers will support LEAs with the development and implementation of professional development related to education of migrant children. Professional development opportunities will be extended to teachers, administrators, and other educational personnel that focus on the unique educational needs of migrant children. Migrant regional service centers will collaborate with stakeholders to promote the Indiana Migrant Education Program and identify ways that IMEP can work with stakeholders to better support Indiana’s Migrant students. In addition, they will disseminate and provide technical assistance for federal and IDOE guidance related to Title I Part C regulations, Indiana’s Comprehensive Needs Assessment, and Service Delivery Plan.

The Indiana Department of Education is committed to providing equitable educational and supportive services to all migrant students. Through collaboration from IDOE, knowledgeable and thoughtfully staffed migrant centers, and student centered programs, Indiana’s Migrant Education Program truly is imagining the possibilities and making them happen.





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Migrant Education Program Regional Directory

Region 1:

Julia Cordova-Gurulé
jcordovagurule@sbcsc.k12.in.us
Director of Bilingual Services
South Bend Community School Corp.
Bilingual Services Department
215 South St. Joseph Street
South Bend, IN 46601
Phone: 574-283-8150
Fax: 574-283-8144

Alfonso Landeros
574-303-8426
alanderos@sbcsc.k12.in.us
ID&R Field Specialist

Region 3:

Jenny Pruett
jpruett@alex.k12.in.us
Director of Migrant Services
Alexandria Community Schools
112 S. Harrison Street Suite C
Alexandria, IN 46001
Phone: 765-705-4188

Josmary Pearson
765-557-1195
jpearson@imep.k12.in.us
ID&R Field Specialist

Region 2:

Dr. Dennis Cahill
dcahill@esc5.k12.in.us
Executive Director
Wabash Valley Education Center
3061 Benton Street
West Lafayette, IN 47906
Phone: 765-463-1589
Fax: 765-463-1580

Angelica Tackett
765-237-2486
atackett@esc5.k12.in.us
ID&R Field Specialist

Region 4:

Judy Bueckert
jbueckert@siec.k12.in.us
Executive Director
Southern Indiana Education Center
1102 Tree Lane Drive
Jasper, IN 47546
Phone: 812-482-6641

Alexander Rodriguez
812-202-9998
arodriguez@siec.k12.in.us
ID&R Field Specialist



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Region 5:

Debbie Thomas

thomasd@bcsc.k12.in.us

Director of English Language Learners
Bartholomew Consolidated School Corporation

725 7th Street

Columbus, IN 47201

Phone: 812-376-4559

Fax: 812-376-4482

Judith Grant

812-344-9239

jgrant@bcsc.k12.in.us

ID&R Field Specialist

Region 6:

Susana Amstutz

merc6@centurylink.net

South Adams Schools

Migrant Regional Director

656 W. Main

Berne, IN 46711

Phone: 260-589-1484

Fax: 260-589-1489

David Daniels

260-849-1067

ddaniels@southadams.k12.in.us

ID&R Field Specialist

Itinerant-Eastern Indiana

Veronica Palacio

317-441-1451

vpalacio@ecesc.k12.in.us

Itinerant ID&R Field Specialist

Itinerant-Western Indiana

Mina Potamousis

765-479-5838

mpotamousis@esc5.k12.in.us

Itinerant ID&R Field Specialist

Early Learning Collaborative Support:

Larry John

ljohn@ecesc.k12.in.us

Executive Director

East Central Educational Service Center

1601 Indiana Avenue

Connersville, IN 47331

Phone: 765-825-1247

Fax: 765-825-2532

The Migrant Education Program (MEP) provides supplemental education and support services to eligible children through national funding. The purpose of the program is to ensure that all migrant students reach the academic standards and graduate with a high school diploma (or complete a GED).


WORK SURVEY

Thank you for answering the following questions. If your child is eligible for the Migrant Education Program, they may receive additional educational support. This information is **strictly confidential**.

Student's Name: _____ Parent's Name: _____

Address: _____ City: _____ Telephone: (____) _____

Date: _____ Parent Signature: _____

- How long have you lived in this city/school district? _____
- Within the last **3 years**, has your child(ren) moved from one school district to another within the United States, with a parent, relative or guardian so that person could look for seasonal or temporary work in agriculture? **YES** ____ **NO** ____ If you answered **NO**, please stop. 

If you answered **YES**, please continue.

- When was the last time you or anyone in your household has moved to look for, or work in an agricultural activity within the United States? Month _____ Year _____
- Please check any of the agricultural activities listed below that you have looked for or worked in:

- | | |
|--|--|
| _____ Plant or harvest vegetables or fruits | _____ Canning vegetables or fruits |
| _____ Detassel corn | _____ Sod farm |
| _____ Tobacco farm | _____ Planting, pruning or cutting trees |
| _____ Poultry and/or egg farm | _____ Dairy farm |
| _____ Duck, turkey, chicken, pork or beef processing plant | _____ Flora culture/gladiola farm |
| _____ Aquaculture/fish hatcheries | _____ Green house or plant nursery |

Please list the names of all of the children in the household under 22 years of age.

| Child's Name | Date of Birth (D.O.B.) |
|--------------|------------------------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |



El Programa de Educación Migrante (MEP) provee educación y servicios suplementarios a niños que califican a través de fondos nacionales. El propósito de MEP es asegurar que todos los estudiantes migrantes tengan éxito académico y que se gradúen con su diploma (o que completen el GED)


ENCUESTA DE TRABAJO

Gracias por contestar las siguientes preguntas. Si su hijo(a) resulta elegible para el Programa de Educación Migrante, podría recibir apoyo educativo adicional. La información es **totalmente confidencial**.

Nombre del Estudiante: _____ Nombres de los Padres: _____

Dirección: _____ Ciudad: _____ Teléfono: (____) _____

Fecha: _____ Firma de los Padres: _____

1. ¿Cuanto tiempo han vivido en esta ciudad/distrito escolar? _____
2. Durante los **últimos tres años**, ¿Se han mudado sus hijos o han cambiado de distrito escolar dentro de los Estados Unidos, solos, con un padre o pariente, para que esa persona pudiera buscar trabajo temporal o de temporada en algo relacionado con la agricultura?
SI _____ **NO** _____ Sí contestó **NO**, favor de parar aquí. 

Sí contestó **SI**, favor de continuar.

3. ¿Cuando fue la última vez que usted o un miembro de su familia se mudó para trabajar en la agricultura? Mes _____ Año _____
4. Por favor marque en la parte abajo la actividad agrícola en la cual usted buscó trabajo o trabajó.

| | |
|---|--|
| <input type="checkbox"/> Matadero de patos, pavos, pollos, cerdos o vacas | <input type="checkbox"/> Enlatar o congelar verduras o frutas en la bodega |
| <input type="checkbox"/> La espiga (maíz) | <input type="checkbox"/> Trabajar en la siembra o cosecha de césped |
| <input type="checkbox"/> Cultivar tabaco | <input type="checkbox"/> Plantar, emparejar o cortar árboles |
| <input type="checkbox"/> Pollería o granja de huevos | <input type="checkbox"/> Granja de vacas lecheras |
| <input type="checkbox"/> Plantar o cosechar verduras o frutas | <input type="checkbox"/> Cultivar y cosechar flores |
| <input type="checkbox"/> Trabajar en un criadero de peces | <input type="checkbox"/> Trabajar en la cría de plantas |

Por favor escribe los nombres de todos los niños, menos de 22 años de edad, que viven con usted.

| Nombre del niño(a) | Fecha de nacimiento |
|--------------------|---------------------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |